**Visual Artist**   
**& Craft Maker Awards:**

**Renfrewshire**

2023-24 Bursaries

**Visual Artist and Craft Maker Awards: Renfrewshire**

in partnership with Creative Scotland

#VACMAScotland

Please ensure that you have read the guidelines carefully before completing the form.

**Applicant Details**

**Legal Name** *(for finance and contracting purposes):*

**Preferred Name** *(if different from your legal name)****:***

**Pronouns** *(optional)***:**

**Address:**

**Postcode:**

**Contact telephone number:**

**Email:  
  
  
Website:**

**Project start date:**

**Project end date:**

|  |  |
| --- | --- |
| **I am applying for** *(select one box only)* | |
| Artist Bursary of £750 |  |
| Early-Career Bursary of £500 |  |

|  |  |
| --- | --- |
| **Artform** *(select one box only)* | |
| Visual Art |  |
| Craft |  |

**Summary**

**Please briefly summarise the project or activity which you are seeking funding for.** (Max 30 words)

*Please note that we may use this text for marketing and communications purposes if you are successful*.

**About You (criteria)**

**Please tell us briefly about your creative practice.**

What does your practice involve and why do you do it? (Max 250 words)

**What would the bursary support you to do with your creative practice at this time?**   
(Max 500 words)

**How will this develop your skills/practice, support experimentation and contribute to your future ambitions?**   
(Max 250 words)

**Please give an outline and timetable (including dates) of the key stages of your proposed activity and any preparation work you have done**.

**Is there any public element to the proposal?** If so, please tell us what it will involve and how you will reach or engage people?   
(Max 200 words)

**Please give an outline of any risks you have identified in delivering your activity and tell us how you will mitigate them.**

**Equalities, Diversity and Inclusion**

**Please tell us how you will consider the principles of Equalities, Inclusion and Diversity (EDI) within your proposed activity and/or wider practice?** If you have experienced any barriers that impact on your practice, you can tell us about them too.  
(Max 250 words)

**Environmental Sustainability**

**Please tell us how you are responding to the climate emergency and the environmental impact of your proposed activity and/or wider practice?**   
(Max 250 words)

**Previous Applications**

**Have you had a VACMA, or Creative Scotland award before? If so, when?** If you have, please tell us how that support helped your practice, and whether this is a continuation of that project*.*   
(Max 150 words)

*Please note that priority in awards may go to those who have****not****previously been successful in the scheme. Applications will not be considered from previously successful applicants who have* ***not*** *submitted their End of Project Report.*

**Place**

**Do you live in the local authority area that you are applying to?**

If you are not a resident, tell us why you are applying to this scheme?

*Please note that applications can only be accepted from artists and makers who live, work or hold a studio in the local authority area that they are applying to.*

**Budget**

As we are offering fixed bursaries, we do not require a full budget. Partnership income is not a requirement of the fund but if the VACMA bursary is only covering a portion of your costs you will need to tell us where the rest of the income is coming from. You can also tell us about any in-kind contributions in the table below.

|  |  |  |
| --- | --- | --- |
| **Income** | | |
| **Source** | **Amount** | **Is this cash or in kind?** |
| **Grant request from Award Scheme:**  This should be £750 or £500 |  | cash |
| **Own cash contribution** (if applicable)**:** |  |  |
| **Other sources of income**  (if applicable)**:** |  |  |
| **Total Estimated Income for Project** |  |  |

**Artwork Submission Form**

Please enter details of the artwork submitted in support of your application. We cannot accept original artwork.

We request that all supporting material is clearly labelled with your name and the title of works.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Image / Work Title** | **Date** | **Dimensions** | **Medium and Description** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |

Please note that we cannot accept hard copy material. All supporting material should be sent as electronic files. If sending images or videos, please be mindful of the size of files. You may wish to compile these in a single document such as a PDF or include weblinks.

**Supporting Information - Checklist**

Please make sure you include the following documents when you submit your application form.

|  |  |
| --- | --- |
| **Please submit a copy of your current artist CV**  This helps us to understand what your experience to date. You can also include an artist’s statement if you wish. | **Y/N** |
|  | |
| **Letter of confirmation/support where applicable**  For example, if you are applying for the development of work for an exhibition or to participate in a residency, the panel will want to know what support the gallery / host organisation is providing. | **Y/N** |
|  | |
| **Examples of work**  You should submit up to 6 high quality images or up to 3 minutes of film/sound files. | **Y/N** |
|  | |
| **Equalities Monitoring form**  This form is anonymous and will be processed separately and has no bearing on your application. If you do not know some of the information or if you prefer not to provide it, you can fill in the ‘Prefer not to answer’ box. | **Y/N** |

**Use of Your Information**

**Privacy Notice**

1. OneRen will use the information you have provided on the attached application form and on any other associated forms, together with other information OneRen may obtain about you, (“Personal Data”) for carrying out security/credit checks in connection with your Grant Application(s); to assess your eligibility for a grant(s) from OneRen and for administration and management purposes and for statistical analysis. OneRen may disclose your information to OneRen’s Auditors and other professional advisers for these purposes.
2. If your application is unsuccessful OneRen will retain your Personal Data for one year in accordance with legal requirements and for administration purposes.
3. If your application is successful OneRen will retain your Personal Data for seven years in accordance with OneRen’s Corporate Records Retention Schedule and for administration purposes.
4. By signing and returning the application form you consent to OneRen processing and sharing your Personal Data for the purposes outlined in this form. Your personal data will be shared with Creative Scotland for the purposes of providing grant award information to the National Lottery and the Scottish Government. Your personal data will also be used and shared for the purpose of evaluating your application by the Grant Assessment Panel for the purpose of awarding and paying a grant to you.
5. You have the right to ask for a copy of the Personal Data which OneRen holds about you (subject to Data Protection legislation) and to correct any inaccuracies in your Personal Data. More information on how OneRen handles your personal information and your rights in relation to your personal information can be found at  [https://www.oneren.org/privacy-policy](https://www.oneren.org/privacy-policy/)/.  You can make a request for personal information held about you at any time by submitting a request in writing to OneRen\_dataprotection@renfrewshire.gov.uk

When you give OneRen information about another person, for example, emergency contact details, you confirm that they have appointed you to act for them, and that they have consented to the processing of their Personal Data for this purpose.  They should be directed to [https://www.oneren.org/privacy-policy](https://www.oneren.org/privacy-policy/)/ for further information.

**How To Submit Your Application**

Completed applications to be sent to:

Lorna Spada, Visual Arts Project Producer

**lorna.spada@renfrewshire.gov.uk**

Receipt of applications will be acknowledged – if you have had no contact within 5 working days please get in touch. **Applicants will be notified of the outcome of their application no later than 8 weeks after the published deadlines.**

**Declaration**

I (print full name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby apply for financial assistance towards the cost of undertaking the project described in this application. To the best of my knowledge and belief, the information given is correct.

Signature:

Date: